

Purchase Order Request for Proposals (PORFP) Hardware Master Contract

Section 1 –General Information			
PORFP Number: (ADPICS PO Number)	F50P2600198		
PORFP Type: (Select one category from drop down list)	Fixed Price		
Functional Area/s (FA) for this PORFP: (Check all that apply)	<input type="checkbox"/> FA I (Microcomputers / PCs / Servers / Associated Peripherals) <input type="checkbox"/> FA II (Printers / Associated Peripherals) <input type="checkbox"/> FA III (Network Communication Equipment) <input type="checkbox"/> FA IV (Installation / Training) + FA I <input type="checkbox"/> FA VI (Security / Cameras / Associated Peripherals) <input type="checkbox"/> FA IV + FA II <input type="checkbox"/> FA IV + FA III <input type="checkbox"/> FA IV + FA V (Manufacturer's Extended Warranty) <input type="checkbox"/> FA IV + FA VI <input checked="" type="checkbox"/> FA V <input type="checkbox"/> FA VI (Security / Cameras / Associated Peripherals)		
Manufacturer Name	Juniper		
Designated Small Business Reserve?(SBR): (Select "Yes" or "No" from drop down list)	Yes		
Minority Business Enterprise (MBE) Goal for FA IV Below (See "Hardware Master Contract MBE Participation Worksheet"):			0 %
PORFP Issue Date: mm/dd/yyyy	11/10/2021	PROPOSAL DUE DATE and TIME:	12/01/2021 12:00pm
Place of Performance:	100 Community Place, Room 2-645, Crownsville, MD 21032		
Special Instructions:	All Vendors		
Security Requirements (if applicable):	N/A		
Invoicing Instructions:	Please submit all invoices electronically to doitfiscal.invoiceservice@maryland.gov		
Section 2 – Agency Point of Contact (POC) Information			
Agency / Division Name:	Dept of Information Technology Networks Div. network Maryland		
Agency POC Name:	Denis McElligott	Agency POC Phone Number:	443-315-6408
Agency POC Email Address:	Denis.mcelligott@maryland.gov	Agency POC Fax:	
Agency POC Mailing Address:	100 Community Place Room 2-645 Crownsville MD 21032		

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Section 3 – Delivery Address / Work Site POC Information (if different from above)				
Agency On-site Contact Name:	Denis McElligott	Agency On-site Phone Number:	443-315-6408	
Agency On-site Email Address:	Denis.mcelligott@maryland.gov	Agency On-site Fax:		
Agency On-site Address:	100 Community Place Room 2-645 Crownsville MD 21032			
Section 4 – Scope of Work				
FA I – Microcomputers, PCs, Servers, and Associated Peripherals (Provide product specifications below. If some or all specifications are unknown, Master Contractors may propose products based on a detailed description in the Business Need / Required Functionality field*)				
*Business Need / Required Functionality				
Product Name	Product Description	Model #	Qty	Due Date mm/dd/yyyy
1.				
2.				
3.				
FA II - Printers and Associated Peripherals (Provide product specifications below. If some or all specifications are unknown, Master Contractors may propose products based on a detailed description in the Business Need / Required Functionality field*)				
*Business Need / Required Functionality				
Product Name	Product Description	Model #	Qty	Due Date mm/dd/yyyy
1.				
2.				
3.				
FA III - Network Communication Equipment (Provide product specifications below. If some or all specifications are unknown, Master Contractors may propose products based on a detailed description in the Business Need / Required Functionality field*)				
*Business Need / Required Functionality				
Product Name	Product Description	Model #	Qty	Due Date mm/dd/yyyy
1.				
2.				
3.				

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FA IV – Installation and Training Services (Provide a detailed description of required services and deliverables and include MBE goal listed above. MBE goal should be calculated only on FA IV value.)				
Installation / Training Services	Deliverables	Start Date mm/dd/yyyy	End Date mm/dd/yyyy	
1.				
2.				
3.				
FA V - Manufacturer's Extended Warranty (Provide a detailed description of warranty requirements and deliverables)				
Warranty Requirements	Deliverables	Start Date mm/dd/yyyy	End Date mm/dd/yyyy	
1. Juniper vSRX Service Agreement Renewals for Attached List of Serial Numbers. Ref. Juniper Quote 8108592. Juniper support numbers or eligible PARR support provider offerings are acceptable.		9/1/21	8/31/22	
FA VI – Security, Cameras and Associated Peripherals (Provide product specifications below. If some or all specifications are unknown, Master Contractors may propose products based on a detailed description in the Business Need / Required Functionality field*)				
*Business Need / Required Functionality				
Product Name	Product Description	Model #	Qty	Due Date mm/dd/yyyy
1.				
2.				
3.				
Section 5 – Evaluation Criteria – Technical Proposal (Provide a list of evaluation criteria in descending order of importance)				
Evaluation Criteria				
1. Price				
2. Conformance with the scope of work				
3.				
Basis for Award Recommendation				
Evaluation criteria for award will be established at the PORFP level. PORFPs will be awarded in accordance with the competitive Sealed Proposals process under COMAR 21.05.03. The agency POC will recommend award to the Master Contractor whose proposal is determined to be the most advantageous to the State, considering price and the evaluation factors set forth in the PORFP. The agency POC will initiate and deliver a PO to the selected Master Contractor.				